

## De Soto School District #73



*Ensuring learning, growth, and success for all in a safe environment.*

### **Vacancy - Posted 12/18/2020**

#### **Principal- Elementary      \*\*2 Positions\*\***

The De Soto School District, located in De Soto, Missouri, is seeking 2 Principals, one for each elementary school. This individual shall have a primary responsibility to increase student academic achievement through managing all aspects the school program including the instructional program, operation of the school, the supervision of teacher, other personnel, students and all activities.

#### **Universal District Expectations:**

1. Recognize that every position in the district contributes to student academic achievement and serves as a role model for all students.
2. Lead within your department/building to create learning environments and experiences that directly contribute to student academic achievement.
3. Collaborate to identify and respond to student needs in order to support academic achievement.
4. Prepare for work in a way that supports student academic achievement.
5. Engage in positive interactions and strengthen relationships with families and community members to support students' academic achievement.
6. Actively participate in district processes to support continuous improvement aimed at increased student academic achievement.

#### **Job Functions:** For the full job description [click here](#).

1. Provides continuous improvement to student academic performance.
  - a. Foster a cohesive, clear vision for teaching and learning that aligns all aspects of the district to student academic achievement.
  - b. Utilize data to determine areas of need to improve academic performance for students.
  - c. Serve as an instructional leader for the district.
  - d. Gather, analyze, prepare and present student, staff, school and divisional data to support student academic achievement. Identify trends and patterns in building and district student achievement data which will be shared staff to determine resources, materials, and professional development opportunities to use to improve student academic achievement.
  - e. Utilize student achievement data to provide instructional coaching to staff and students.
  - f. Utilize knowledge of a variety of instructional techniques to assist teachers in the improvement of student academic achievement.
2. Coordinates the education program and services of the school.
  - a. Leads staff in the development and implementation of District and building-level goals relating to student success.
  - b. Establishes a school climate that promotes equal opportunities for all students, good conduct, and positive attitudes and values, and accept responsibility for the academic performance, attendance, conduct, health, and safety of students.
  - c. Supervises and evaluates the performance of all assigned personnel and engage staff in the development of professional growth activities designed to support individual school/District goals and programs in order to improve student learning.
  - d. Assists with development, ongoing improvement, and implementation of the District and school curricular program.
  - e. Oversees the school's extracurricular program. Represents the district at local events. Supervises extracurricular activities.
- f. Participate as a contributing member to the general administration of the school district
  - a. Make recommendations to the Superintendent for modification of Board policies related to school services and notify appropriate people of changes approved by the Board of Education.
  - b. Assist in the selection, development, management and mentoring of all building staff including teachers, nurses, related service employees, and paraprofessionals.
  - c. Create and submit all reports and data required by state and federal law and the Superintendent.
  - d. Set high expectations and model behaviors that foster mutual respect, integrity, accountability, and commitment.

3. Establish positive relationships with persons regardless of race, gender, physical limitation, sexual orientation, or religious belief, with an active commitment to equal opportunity for all students and staff.
4. Utilize computer technologies to enhance instruction and to manage building functions.
5. Exercise good judgment, insight, self-awareness, integrity, and cultural responsiveness when interacting with employees, students, and patrons.
6. Represent the school in the community through business partnerships and activities. Serve as the district liaison with law enforcement, first responders and other emergency agencies and personnel.

**Location:**

610 Vineland School Rd., De Soto, MO 63020

[www.desoto.k12.mo.us](http://www.desoto.k12.mo.us)

De Soto, "The City of Pride", has a population of 6,375 and is located in the southeastern part of Missouri, approximately 45 miles south of St. Louis.

[Athena Elementary](#)

[Vineland Elementary](#)

**District Facts:**

Current enrollment-- approximately 2,700 students.

Current number of certified staff—approximately 190

100% 1:1 technology integration with Chromebooks grades K-12

Honors courses and approximately 30 hours of Dual Credit courses taught by district staff

Associate of Arts/42 Hour Block partnership with Jefferson College

**Basic Qualifications:**

Specialist Degree Required

Valid Missouri Principal's Certification

Successful Teaching Experience

Successful Administration Experience

**Timeline:**

We anticipate beginning the interview process the week of January 18<sup>th</sup>.

Position start date: July 1, 2021

**Salary:**

Starting at \$85,000/year; 251 day contract. This position earns 20 vacation days, 12 sick days, and 2 personal days each year.

**Benefits:**

Full Board-paid Medical, Dental, and Life for employee

**Application Materials and Process:**

Applications must be submitted online through MOREAP at [www.moreap.net](http://www.moreap.net)

To fully complete your application, please upload the following items with your online application:

- Letter of Interest
- Current Resume
- Administrator Certificate
- Three current letters of reference, including one from a current or former supervisor (external applicants only)

**Application Deadline: 11:59 PM, January 18, 2021**

The De Soto School District #73 does not discriminate on the basis of race, color, religion, national origin, gender, sexual orientation, gender identity, disability, or age in its programs and activities as required by Title VI and VII of the Civil Rights Act of 1964, Title IX of the Education Amendments of 1972, Section 504 of the Rehabilitation Act of 1973, the Age of Discrimination Act of 1975 and Title II of the Americans with Disabilities Act of 1990. Inquiries related to District programs and to the location of services, activities, and facilities that are accessible by persons with disabilities may be directed to the De Soto School District Central Office, 610 Vineland School Road De Soto, MO 63020, or by telephone at (636) 586-1000.